

DEPARTMENT OF ENGLISH

APPROVAL OF FIELD OF STUDY READING LIST

This form must be submitted by the student to the Graduate Program Administrator (SS1148)
no later than 10 weeks before the Oral Field of Study examination.

- This form is to provide a record of the Supervisory Committee's approval of the student's specific Field of Study Reading List.
- The attached Reading List will be provided to the Examining Committee when the Oral Field of Study exam has been scheduled.

Student	UCID	Field of Study
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- This is an Open Module Reading List
OR
- There **are no** changes to the attached major field reading list.
OR
- There **are** changes to the attached field of study reading list. All changes to this list have been approved by the supervisory committee. Changes to this list are **NOT** in excess of 20%.

<i>Student</i>	<i>(student signature)</i>	<i>date</i>
<i>Supervisor</i>	<i>(supervisor's signature)</i>	<i>date</i>
<i>Supervisory Committee Member</i>	<i>(committee member's signature)</i>	<i>date</i>
<i>Supervisory Committee Member</i>	<i>(committee member's signature)</i>	<i>date</i>
<i>Co-supervisor or additional member (if applicable)</i>	<i>(committee member's or additional member's signature)</i>	<i>date</i>

For Mac users: saving fillable forms and creating electronic signatures using Preview or other PDF readers

To create an electronic signature:

- Under Tools, go to Annotate>Signature>Create Signature> Manage Signatures (or click on signature icon in toolbar)
- Follow instructions for drawing or taking a photograph of your signature.
- Select your signature, and drag it to the signature section(s) of the form; size if necessary.

How to save fillable forms:

- If you find forms are blank when you send or print them, these steps work with most applications.
- After you've filled out a form, **choose Print from the File menu** (or command-P) and then use the PDF option to save it as a PDF. See screenshot below. You will also see options to preview, save, print, e-mail (or in recent systems, message) the file.
- The form is then saved as a "flat" file (you can't edit text any more, but it also means that the recipient will actually be able to see the form data).
- Note: "Export As" and "Save As" do not accomplish the same thing. You lose your data that way.

