Instructor: Dr. Kirsten Inglis
Email: kainglis@ucalgary.ca
Web Page: D2L (access via MyUofC portal)
Office Hours: Tuesdays, 9:30-10:30am via Zoom

Course description:
An examination of the relationship of literature to the world around us, with instruction in close reading and critical writing. Considers how literature as a cultural practice responds to and reflects its social context.

In this course, students will read the assigned works carefully and critically with the goal of developing their critical reading and analytical writing skills. The development of research and writing skills will be a central component of the course, and students will receive instruction in the process of composition throughout the term. Course texts will cover a wide range of historical periods and genres and will include texts by indigenous authors.

Course learning outcomes:
Upon successful completion of the course, students will be able to:
1. Close read literature in a variety of forms and genres. This process begins by understanding that a text is constructed, and not a transparent reflection of reality.
2. Employ a range of technical terms and critical tools with which to interpret texts.
3. Write strong, well-supported, clearly written academic essays with effective and persuasive analytical arguments.
4. Understand what constitutes plagiarism and use proper documentation in their written work.
5. Develop library research skills: how to search and locate reference works, books and articles, both electronic and print; and how to use print and online resources responsibly and thoughtfully.
6. Engage with other scholars by responding to critical texts.

Texts and readings:
REQUIRED:
• Shelley, Mary. *Frankenstein*, 1818 text. Broadview Press. *Any edition of 1818 text is acceptable*

**RECOMMENDED:**

**Online Resources**
• Supplementary assigned readings (short fiction and poetry) will be provided via D2L as links to websites or library resources, or as PDF files in accordance with copyright compliance regulations [https://library.ucalgary.ca/copyright](https://library.ucalgary.ca/copyright)
• A detailed schedule of readings will be circulated during the first week of classes.

**Learning technology requirements:**
There is a D2L site for this course which contains required readings and other relevant class resources and materials (see d2L.ucalgary.ca). Students may be required to watch films or videos via services like CBC Gem, YouTube, or Netflix.

**Assessments and Evaluation:**
Discussion Board Assignments 20%
In Class Essay Exam 25%
Research Essay 30%
Final Exam 25%

**Discussion Board Assignments 20% (4 posts @ 400-500 words each)**
• Students will be assigned 4 discussion prompts over the course of the term.
• Students will write a formal discussion post of 400-500 words in response to a question or prompt provided, and they will respond to a classmate’s post in a reply of at least 150 words.
• Students MUST complete the discussion post and response during the specified timeframe. Discussion forums will lock at 11:30pm on the due date and there will be NO opportunity to make up these posts. For this reason, students are encouraged to post well in advance of the deadline to avoid last-minute technology issues.
• Discussion posts will be graded using a rubric.

**In Class Essay Exam (~750 words) 25%**
• Students will write an approximately 750-word essay exam in class.
• The essay will be open book and will require the use of a specified primary text from the reading list. In order to use their text, students must bring their own hard copy of the text. No electronic devices will be permitted in the exam.
• Specific guidelines will be distributed in class.

**Research Essay (1500 words) 30%**
• Students will write a 1500-word essay on one of the assigned topics, incorporating specific textual examples from primary readings and secondary (research) sources.
• Specific guidelines will be distributed in class.

**Registrar-scheduled Final Exam 25%**
• The exam will be closed book and will be scheduled by the registrar’s office.
• The exam will be multiple choice.
• The exam will be cumulative (cover all material from the beginning of the semester).

**ADDITIONAL REGULATIONS:**
• This course will have a Registrar scheduled final exam, and the exam will be Closed Book, written in person.
• Students must be available for examinations up to the last day of the examination period June 20-June 22, 2022. 
  https://www.ucalgary.ca/pubs/calendar/current/academic-schedule.html
• There are no extra-credit assignments for this course.
• Unless otherwise specified in assignment instructions, all assignments are to be submitted to the D2L dropbox for this course. Assignments will be due on or before MIDNIGHT of the due date. Assignments submitted after this time will be subject to the following late penalties:
  o Assignments submitted after the deadline will be penalized with the loss of a third of a grade (for example, an A- to B+) for each business day [not class] that the assignment is overdue.
  o Assignments submitted after the due date will be graded but will not have feedback provided.
  o No assignments will be accepted one week past the assignment deadline without the prior consent of the instructor.
• It is your responsibility to keep a copy of all assignments in case of loss by any cause.
• You do not have to complete all assignments in order to receive a passing grade in the course.

**Attendance and participation expectations:**
Students are expected to attend class regularly and to be fully present and engaged in class activities and discussions.

**Conduct:**
Students, employees, and academic staff are also expected to demonstrate behaviour in class that promotes and maintains a positive and productive learning environment. As members of the University community, students, employees, and academic staff are expected to demonstrate conduct that is consistent with the University of Calgary Calendar, the Code of
Conduct and Non-Academic Misconduct policy and procedures, which can be found at: http://www.ucalgary.ca/pubs/calendar/current/k.html

Policy on use of electronic devices:
The use of laptop and mobile devices in class is acceptable when used in a manner appropriate to the course and classroom activities. Please refrain from accessing websites and resources that may be distracting to you or for other learners during class time. Students are responsible for being aware of the University’s Internet and email use policy. Electronic devices are not permitted during the Midterm or Final Examination.

Email: I will not provide summaries of class via email, nor will I respond to emails that ask for information provided in the course documents. Please use appropriate salutations and signatures in your emails. I will respond to emails within 48 (business) hours. This means I do not respond to emails after 5:00 p.m. or on weekends.

Grading System:
- In this course, all assignments and exams will be marked on the University of Calgary’s four-point Undergraduate Grading System, as described in the Calendar: http://www.ucalgary.ca/pubs/calendar/current/f-2.html A+/A (4.0); A- (3.7); B+ (3.3); B (3.0); B- (2.7); C+ (2.3); C (2.0); C- (1.7); D+ (1.3); D (1.0); F (0)
- Written assignments will receive letter grades. Discussion posts, midterm and final exam will receive a numerical grade, to be converted using the following scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Numerical Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>4.0</td>
</tr>
<tr>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>A−</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>B−</td>
<td>2.7</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
</tr>
<tr>
<td>C−</td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
</tr>
<tr>
<td>F</td>
<td>0</td>
</tr>
</tbody>
</table>

Although the A+ is solely an honorific that entails no additional points in the four-point system, the course instructor will employ this mark to distinguish superlative work that far exceeds expectations in style, correctness, intellectual depth and breadth, sophistication, and originality.

Students must reach the minimum percentage threshold for the grade range to receive that letter grade. For example, to receive an A- a student must have surpassed the minimum threshold of 80.00% in the course.

The interpretation of the undergraduate university grading system can be found at https://www.ucalgary.ca/pubs/calendar/current/f-1-1.html
There is no D- grade.

**Academic Integrity:**
This course, like all courses at the University of Calgary, holds students to high standards of honest and responsible scholarship. Please consult the Academic Integrity website for a detailed description of university policies, which will be enforced in this course. Cases of suspected academic misconduct will be referred to the Associate Dean of Arts for a ruling.

Plagiarism is a type of academic misconduct. Plagiarism occurs when a student presents the ideas, expression of ideas, or work of another person as their own. Another equally serious form of plagiarism occurs when a student submits something they have written themselves for credit in two or more courses without first securing written permission from all those course instructors. Consequences for plagiarism include failure on the assignment, failure in the course, and possible suspension or expulsion from the university. Using any source whatsoever without clearly documenting it is a serious academic offense.

**Deferral of term work and final examinations:**
Should you require an extension for completion of term papers or assignments beyond the deadline of five days after the end of lectures, an Application of Deferment of Term Work must be completed. It is the student’s responsibility to initiate this process with the instructor. The University also has regulations governing the deferral of final examinations.

**Grade appeals:**
To pursue a Reassessment of Graded Term Work or a Reappraisal of an Academic Assessment, Consult the University Calendar and request advice from the English Department at engl@ucalgary.ca. Please note that mere dissatisfaction with a grade is not sufficient grounds for an appeal.

**English Department Website:**
For more information about courses, programs, policies, events and contacts in the Department of English.

**Scribe and Muse Club for English Students:**
The Scribe and Muse Reading and Writing Club fosters and champions reading and writing through community service, leadership, and engagement. Our email address is smecuofc@gmail.com.

**Writing support:**
The Student Success Centre offers both online and workshop writing support for U of C students.

**Academic regulations and schedules**
The Student Accessibility Services website is available here. University accommodation policies can be found at the following links:
https://www.ucalgary.ca/pubs/calendar/current/b-6-1.html
https://www.ucalgary.ca/pubs/calendar/current/b-6.html
https://www.ucalgary.ca/pubs/calendar/current/b-6-2.html

Program Advising and Student Information Resources is done through the Faculty of Arts Students’ Centre. Office location: SS102; phone: 403-220-3580; email: ascarts@ucalgary.ca
Website: http://arts.ucalgary.ca/undergraduate

Instructor’s Intellectual Property
Course materials created by instructors, including presentations, posted notes, labs, case studies, assignments, and exams, remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

Freedom of Information and Protection of Privacy
Student information will be collected in accordance with usual classroom practice. Students’ assignments will be accessible only by the authorized course faculty and teaching assistants. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

Research Ethics [delete section if not applicable]
- If a student is interested in undertaking an assignment that will involve collecting information from members of the public, they should speak with the course instructor and consult the CFREB Ethics (http://www.ucalgary.ca/research/researchers/ethics-compliance/cfreb) before beginning the assignment.
- If students are going to be used as research subjects or expected to conduct research (such as interviews), a statement about this expectation must be included. Please note that if you plan to have students conduct research for class, you must get ethics approval for the course.

Sexual violence policy:

Other important information:
- Wellness and Mental Health Resources
- Student Success
- Student Ombuds Office
- Student Union (SU) Information
• Graduate Students’ Association (GSA) Information
• Emergency Evacuation/Assembly Points
• Safewalk

Universal Student Ratings of Instruction (USRI):
Please participate in USRI Surveys toward the end of the course. The feedback they provide helps us evaluate teaching, enhance student learning, and guide students as they select courses.