



FACULTY OF ARTS
Department Of English
Spring 2023
COURSE OUTLINE
ENGL 523.08: Book Arts Workshop
Blended Delivery
Tuesdays 9-11:45am (in SS 1114)

Instructor	Dr. M. Zytaruk
Email:	see D2L course site
Web Page:	D2L (access via MyUofC portal)
Office Hours:	virtual office hour: Tuesday 2-3pm; asynchronous content posted by end of business day on Thursdays

Course description:

This course explores the book arts -- papermaking, letterpress printing, relief illustration, and bookbinding -- as they were practiced during the hand-press period (1500-1800). The course will rely on experiential and object-centred modes of inquiry. Some of our sessions will be held in the Department's new Book Arts Lab.

Course learning outcomes:

- To identify and to describe using correct terminology the principal features of hand-press books
- To evaluate how "making" is a form of "knowing" early printed books
- To evaluate how a knowledge of the materiality of the hand-press book may inform our understanding of book-making processes across time

Texts and readings:

Course textbook: Sarah Werner *Studying Early Printed Books 1450-1800* (available at the campus bookstore). Other texts available through the course D2L site.

Learning technology requirements:

The D2L site is the organization hub for this course and students are responsible for checking the site for required readings and other course materials and announcements.

Assessments and Evaluation:

1. In-Class Terminology Test: (25%)
2. In-Class paper-making Exercise (10%)
3. In-Class lino illustration and type-setting Exercise (10%)

4. Reflection Exercise (10%)
5. Paleography Assignment (15%)
6. Herbal Project (30%)

All written assignments must be in MLA format (most recent edition of the MLA Handbook).

- There is not a registrar-scheduled exam in this course
- There are no extra credit assignments in this course
- All assignments must be uploaded to the appropriate D2L dropbox in the format specified. No email submissions will be accepted.
- There are no particular assessments that must be completed to qualify for a passing mark in this course; however, failure to complete all assignments and tests may result in a failing grade in the course.
- Late assignments will be penalized at the rate of 5% per date of lateness including weekends. Late assignments may not be accepted after three days without previous permission of the instructor.
- The quality of your writing will be an important factor in the evaluation of written course assessments

Reaching Me:

Academics are usually best reached by email. Students can expect to receive replies to email enquiries within 24 hours during the business week and 48 hours over the weekend. Please note that your instructors may not respond to email after 4:30 p.m. or on the weekend. I also cannot guarantee that you will receive email replies within 48 hours of assignment due dates. Students should remember, also, that email is not a substitute for attending class or using regular office hours. Missed assignments or lecture material will not be sent over email, nor should email be used to ask questions otherwise answered in class or on the course outline. I will not conduct tutorials by email. If you have not received a response to your email within the timelines specified above, consider whether your message lacks a clear question or the polish and politeness of a professional letter.

Classroom Environment:

My goal is to create an intellectually stimulating classroom where all people feel respected and safe to test new ideas. The expectation is for students to interact collegially, with kindness, and in the spirit of mutual curiosity. **Students who have preferred names or forms of address (including non-gendered pronouns) are welcome to bring this to the attention of the instructor(s).**

Conduct:

Students, employees, and academic staff are also expected to demonstrate behaviour in class that promotes and maintains a positive and productive learning environment. As members of the University community, students, employees, and academic staff are expected to

demonstrate conduct that is consistent with the University of Calgary Calendar, the Code of Conduct and Non-Academic Misconduct policy and procedures, which can be found at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>

Policy on use of electronic devices:

Students are responsible for being aware of the University's [Internet and email use policy](#). Electronic devices are not permitted during the In-Class Test or Final Examination.

Grading System:

Assignments will be assessed on the following scale. Where letter grades are used, the grade will be calculated numerically at the mid-point of the corresponding percentage scale (e.g. an 'A' is calculated at 87%). Grades will not be rounded either up or down.

Although the A+ is solely an honorific that entails no additional points in the 4-point system, the course instructor will employ this mark to distinguish superlative work that exceeds expectations in every respect.

90 + %	A+	4.0	67 – 69 %	C+	2.3
85 – 89 %	A	4.0	64 – 66 %	C	2.0
80 – 84 %	A–	3.7	60 – 63 %	C–	1.7
77 – 79 %	B+	3.3	55 – 59 %	D+	1.3
74 – 76 %	B	3.0	50 – 54 %	D	1.0
70 – 73 %	B–	2.7	0 – 49 %	F	0

Academic Integrity:

Please note that there are no collaborative assignments in this course. All research and writing must be solely the product of the individual student.

This course, like all courses at the University of Calgary, holds students to high standards of honest and responsible scholarship. Please consult the [Academic Integrity website](#) for a detailed description of university policies, which will be enforced in this course. Cases of suspected academic misconduct will be referred to the Associate Dean of Arts for a ruling.

Plagiarism is a type of academic misconduct. Plagiarism occurs when a student presents the ideas, expression of ideas, or work of another person as their own. Another equally serious form of plagiarism occurs when a student submits something they have written themselves for credit in two or more courses without first securing written permission from all those course instructors. Consequences for plagiarism include failure on the assignment, failure in the course, and possible suspension or expulsion from the university. Using any source whatsoever without clearly documenting it is a serious academic offense.

Deferral of term work and final examinations:

Should you require an extension for completion of term papers or assignments beyond the deadline of five days after the end of lectures, an [Application of Deferment of Term Work](#) must be completed. It is the student's responsibility to initiate this process with the instructor. The University also has regulations governing the [deferral of final examinations](#).

Grade appeals:

To pursue a Reassessment of Graded Term Work or a Reappraisal of an Academic Assessment, Consult the [University Calendar](#) and request advice from the English Department at engl@ucalgary.ca. Please note that mere dissatisfaction with a grade is not sufficient grounds for an appeal.

[English Department Website:](#)

For more information about courses, programs, policies, events and contacts in the Department of English.

Scribe and Muse Club for English Students:

The [Scribe and Muse Reading and Writing Club](#) fosters and champions reading and writing through community service, leadership, and engagement. Our email address is smecuofc@gmail.com.

Writing support:

[The Student Success Centre](#) offers both online and workshop writing support for U of C students.

[Academic regulations and schedules](#)**Student Academic Accommodations:**

The Student Accessibility Services website is available [here](#). University accommodation policies can be found at the following links:

<https://www.ucalgary.ca/pubs/calendar/current/b-6-1.html>

<https://www.ucalgary.ca/pubs/calendar/current/b-6.html>

<https://www.ucalgary.ca/pubs/calendar/current/b-6-2.html>

Program Advising and Student Information Resources is done through the Faculty of Arts Students' Centre. Office location: SS102; phone: 403-220-3580; email: ascarts@ucalgary.ca
Website: <http://arts.ucalgary.ca/undergraduate>

Instructor's Intellectual Property

Course materials created by instructors, including presentations, posted notes, labs, case studies, assignments, and exams, remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites

without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

Freedom of Information and Protection of Privacy

Student information will be collected in accordance with usual classroom practice. Students' assignments will be accessible only by the authorized course faculty and teaching assistants. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

Sexual violence policy:

<https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Sexual-and-Gender-Based-Violence-Policy.pdf>

Other important information:

- [Wellness and Mental Health Resources](#)
- [Student Success](#)
- [Student Ombuds Office](#)
- [Student Union \(SU\) Information](#)
- [Graduate Students' Association \(GSA\) Information](#)
- [Emergency Evacuation/Assembly Points](#)
- [Safewalk](#)