

**FACULTY OF ARTS
DEPARTMENT OF ENGLISH**

English 340.01 A/B Literature in English: Middle Ages to the Present (Fall/Winter 2013-2014)

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This course surveys literature in English by studying important authors and texts from different historical periods.

The class will all meet for lectures in the Thursday classes at 3:30-4:45 pm in Science Theatre 135. Smaller tutorial sections will meet in the Tuesday classes (Fall term):

T01	ST 064	Peter Forestell, pforeste@ucalgary.ca
T02	SH 157	Jess Nicol, jknicol@ucalgary.ca
T03	SS 010	Brann Munro, brmunro@ucalgary.ca

It is important for students to know which section they are assigned to; some of the material studied may be different. Students must register for both sessions A (Fall) and B (Winter).

Texts:

Joseph Black et al. *Broadview Anthology of British Literature*, Concise Edition (package of vols A & B) Volume A of the anthology is used in the Fall term, volume B in the Winter term.

Henry Fielding, *Joseph Andrews* (Dover)

Virginia Woolf, *To the Lighthouse*

Samuel Beckett, *Waiting for Godot*

Assignments

50% of the final grade will be based on the Thursday lectures; 50% of the final grade will be based on assignments set and graded by tutorial instructors based on their Tuesday seminars.

Fall term assignments:

The total of all Fall assignments will be weighted at 50% of the final grade for the class.

Thursday lectures: 1. Mid-term test 20% of Fall grade **Oct 31** 2. End-of-term test in final class 30% of Fall grade **Dec 5**

Tuesday classes:

1. participation 5% of the Fall term's grade
2. practical work (grammar, citation, library ...) 10%
3. close reading 15%
4. essay 20%

Winter term assignments:

The total of all Winter assignments will be weighted at 50% of the final grade for the class

Thursday lectures: 1. Mid-term test 20% of Winter grade 2. End-of-term test in final class 30% of Winter grade

Tuesday classes:

1. participation 5% of the Winter term's grade
2. close reading 15%
3. final essay 30%

All grading is based on the University of Calgary's official grading system. When conversions are made between percentages and letter grades, the following Department of English system is in effect:

90 +%	A+	4.0	67-69%	C+	2.3
85-89%	A	4.0	64-66%	C	2.0
80-84%	A-	3.7	60-63%	C-	1.7
77-79%	B+	3.3	55-59%	D+	1.3
74-76%	B	3.0	50-54%	D	1.0
70-73%	B-	2.7	0-49%	F	0

Assignments submitted after the deadline may be penalized with the loss of a third of a grade (eg. A- to B+) for each business day they are overdue. Topics for assignments will be distributed in advance, and the nature of each assignment will be explained in class. Any student requiring further assistance in planning or writing essays should consult with the instructor during office hours. It is not necessary to complete or pass any particular course component in order to qualify for a passing mark in the course as a whole. There is no final examination during the examination period set by the Registrar.

Please make all efforts to take assignments directly to the instructor. If it is not possible to do so, take your assignment to SS1152 and put it in the dropbox, where your assignment will be date-stamped and placed in the instructor's mailbox. Please keep a copy of your assignment in case of loss by any cause. Assignments cannot be returned by staff in the Department office. Students should check with instructors that essays have been received. Essays should not be sent by email, and they cannot normally be resubmitted for higher grades.

Website

There is a Web page for this course at: <http://people.ucalgary.ca/~jkertzer/English340.html>
The page contains information about the authors, topics, useful quotations and links to other internet sites.

Plagiarism:

Using any source whatsoever without clearly documenting it is a serious academic offense. Consequences include failure on the assignment, failure in the course and possible suspension or expulsion from the university. Please refer to the following information and make sure you are familiar with the statement below on plagiarism.

<http://www.ucalgary.ca/pubs/calendar/current/k-2-1.html>

Scribe and Muse Club for English Students:

The Scribe and Muse Reading and Writing Club (SMRWC) fosters and champions reading and writing through community service, leadership, and engagement. We strive to enhance the academic and social experience of undergraduate students by promoting academic excellence and interaction between students, faculty, and the community, through social, cultural, and academic events. <http://english.ucalgary.ca/scribe-and-muse-english-club>.

Our email address is smec@ucalgary.ca.

English Department Website:

For more information about courses, programs, policies, events and contacts in the Department of English, please go to our website at <http://english.ucalgary.ca>. Please note that the course outlines posted on the English Department website constitute the official course outline for purposes of appeals. Students should verify any hard copies against this posted version. For courses which employ numerical grades, the official departmental percentage to letter grade conversion scale is also posted on the department website.

Writing support:

The Student Success Centre offers both online and workshop writing support for U of C students. <http://www.ucalgary.ca/ssc/writing-support>

Follow the Department of English on Facebook & Twitter:***Academic regulations and schedules:***

Consult the Calendar for course information, university and faculty regulations, dates, deadlines and schedules, student, faculty and university rights and responsibilities. The homepage for the University Calendar is <http://www.ucalgary.ca/pubs/calendar/current/index.htm>

Guidelines on e-mail Etiquette:

<https://www.ucalgary.ca/it/help/articles/email/etiquette>

Grade appeals:

Consult the following University Calendar link and request advice from the English Department office, SS 1152. Please note that “mere dissatisfaction with a decision is not sufficient grounds for the appeal of a grade or other academic decision.”

<http://www.ucalgary.ca/pubs/calendar/current/i.html>

Deferral of term work and final examinations:

Should you require an extension for completion of term papers or assignments beyond the deadline of five days after the end of lectures, an Application of Deferment of Term Work form must be completed. The University also has regulations governing the deferral of final examinations. See Calendar:

<http://www.ucalgary.ca/pubs/calendar/current/g-6.html>, <http://www.ucalgary.ca/pubs/calendar/current/g-7.html>.

Academic Accommodation:

It is the students’ responsibility to request academic accommodations. If you are a student with a documented disability who may require academic accommodations and have not registered with Student Accessibility Services, please contact them at 403-220-6019. Students who have not registered with Student Accessibility Services are not eligible for formal academic accommodations. More information about academic accommodations can be found at www.ucalgary.ca/access.

Emergency Evacuation/Assembly Points: <http://www.ucalgary.ca/emergencyplan/assemblypoints>;

Freedom of Information and Protection of Privacy Act: <http://www.ucalgary.ca/legalservices/foip/>

“Safewalk” Program:

Campus Security will escort individuals day or night: call 220-5333 for assistance. Use any campus phone, emergency phone or the yellow phone located at most parking lot pay booths.

<http://www.ucalgary.ca/security/safewalk/>

Faculty of Arts Program Advising and Student Information Resources:

Have a question, but not sure where to start? The new Faculty of Arts Program Information Centre (PIC) is your information resource for everything in Arts! Drop in at SS110, call us at 403-220-3580 or email us at artsads@ucalgary.ca. You can also visit the Faculty of Arts website at

<http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns.

For program planning and advice, contact the Student Success Centre (formerly the Undergraduate programs Office) at (403) 220-5881 or visit them in their new space on the 3rd Floor of the Taylor Family Digital Library.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625] or visit them at the MacKimmie Library Block.

Contact for Students Union Representatives for the Faculty of Arts:

arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca

Contact for Students Ombudsman’s Office: <http://www.ucalgary.ca/provost/students/ombuds>

PLAGIARISM

Plagiarism is an extremely serious offence. Please read the following information carefully. The penalty routinely recommended by the English Department for documented plagiarism is failure of the course in which the offence occurred; academic probation is also routinely applied at the Faculty level. Suspension or expulsion can result from severe or repeated plagiarism.

The University Calendar states:

1. Plagiarism - Essentially plagiarism involves submitting or presenting work in a course as if it were the student's own work done expressly for that particular course when, in fact, it is not. Most commonly plagiarism exists when:

- (a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test),
- (b) parts of the work are taken from another source without reference to the original author,
- (c) the whole work (e.g., an essay) is copied from another source, and/or,
- (d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted.

Plagiarism occurs when direct quotations are taken from a source without specific acknowledgement, or when original ideas or data from the source are not acknowledged. Citing your sources in a bibliography is not enough, because a bibliography does not establish which parts of a student's work are taken from other sources. MLA (Modern Language Association) documentation or other recognized forms of citation must be used for this purpose. Advice on adequate documentation can be found at the following web sites:

<http://www.dianahacker.com/resdoc/>

<http://owl.english.purdue.edu/owl/resource/747/01/>

DEPARTMENT OF ENGLISH STATEMENT ON PRINCIPLES OF CONDUCT

According to the University Calendar, (<http://www.ucalgary.ca/pubs/calendar/current/j.html>) "The University of Calgary community has undertaken to be guided by the following statements of purpose and values: to promote free inquiry and debate, to act as a community of scholars, . . . , to respect, appreciate, and encourage diversity, [and] to display care and concern for community". The Department of English, like the university as a whole, is committed to a "positive and productive learning and working environment." This environment is characterized by appreciation and encouragement of diversity and respect for the dignity of all persons: students, support staff, and faculty. The department will not tolerate unacceptable behaviour, such as threatening gestures, threatening or abusive verbal or written communication (including e-mails), or any conduct that "seriously disrupts the lawful education and related activities of students and/or university staff". Any cases of such misconduct should be reported immediately to the department Head, who, depending on the nature and severity of the incident, may then take further appropriate action.